

## ORDER

The Chandigarh Police has recently launched a new citizen friendly website. DSP/Cyber Crime Cell is responsible for the proper maintenance and timely updation of the data on this website. He shall be assisted by Insp. I/C Computer Section in the updation of the website. DSP, Cyber Crime Cell shall report to the Senior Superintendent of Police, U.T. Chandigarh with respect to all his duties, including the website maintenance and updation duty under overall supervision of DIG Chandigarh. In this regard various units are hereby made responsible for providing timely information to DSP/Cyber Crime Cell by every Friday, 12.00 PM, so that he updates all the information on the website by every Monday, 4.00 PM. The unit-wise information to be provided is as per the table below:-

<b>S. No.</b>	<b>Information details</b>	<b>Officer responsible for providing the information</b>
1.	Organizational Structure	Inspector PEB
2.	Annual Immoveable Property Return	Ad.O
3.	Photo Gallery of Various Events	I/c Photo Section
4.	Our Newsletter	I/c Computer Section
5.	Contact Details	DSP/Comm.
6.	FIR Copy upload	SDPOs (Daily)
7.	Stolen/Recovered Vehicle Status	MOB (Daily)
8.	Public Window Complaint Status	I/c Public Window with the help of Computer Section
9.	Passport Complaint Status	I/c Passport Verification with the help of Computer Section
10.	Mobile Police Station	I/c CRU
11.	Promotion orders	Ad.O
12.	Seniority Lists	Ad.O
13.	Police Pool House Allotment	Ad.O
14.	Welfare fund & Bank Deposit Society	SO Accounts
15.	All Important Orders.	SSO of IGP, Ad.O & Reader to DIG
16.	Welfare Scheme	SO Accounts
17.	Medal Awardees	Ad.O
18.	CC - 1 Recipients	SO Accounts
19.	Achievement of Police Personnel	DSP/Lines
20.	Photo Gallery of various retirement function	I/c Photo Section
21.	Notification & Circulars	Ad.O
22.	Press Releases	Inspector Press(Daily)
23.	Transfer Orders	Inspector PEB
24.	Information related to RTI	Inspector PEB
25.	Crime and road accident statistics	RW
26.	Proclaimed offenders update	MOB
27.	Missing persons (adults and children)	MOB
28.	Un-identified Dead Bodies	MOB
29.	Look out notices (Immediately as and	MOB

	when issued)	
30.	Most wanted Criminals	SHOs through MOB
31.	Documents related to procurement	SO Accounts
32.	Training activities of police personnel	DSP/Lines
33.	Monthly report of cases registered and investigated by Cyber Cell	DSP CCIC
34.	Recruitment	E-1, E-2, E-3 Branches They will provide required information to computer section.
35.	Mobile Police Station Roster	Inspector CRU
36.	Any information which is required in the public domain as per orders by the senior officers	I/C Computer Section.

DSP/Cyber Crime Cell shall coordinate with all the above mentioned units for ensuring timely updation of all the website data.

A committee of the following officers is hereby constituted to oversee that the website is maintained and updated properly.

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|----|----------------------------|------------------|
| 1. | DIG/UT                     | Chairman         |
| 2. | SSP/UT                     | Member Secretary |
| 3. | SSP/Operations             | Member           |
| 4. | Commandant/IRB             | Member           |
| 5. | SSP/Tr & Sec.              | Member           |
| 6. | DSP/Cyber Crime Cell       | Member           |
| 7. | Inspector Computer Section | Member           |

This Committee shall hold its meeting on every Tuesday to review the work of DSP/Cyber Crime Cell with respect to the website updation & maintenance. Inspector Computer Section shall maintain all the record of this committee's meetings. DIG Chandigarh shall closely supervise the work related to website maintenance.

  
Inspector General of Police,  
U.T. Chandigarh

No. 1249-87/UT/<sup>computer</sup> dated Chandigarh the; 23.05.2013 <sup>22/5/13</sup>  
A copy is forwarded to the following for kind information please:

1. DIG/UT
2. SSP/UT
3. SSP/Operations
4. Commandant/IRB
5. SSP/Tr & Sec.
6. DSP/Cyber Crime Cell
7. Inspector Parveen Kumar
8. All officers mentioned in the abovementioned table.