

**ANNEXURE – 3**  
**PUBLICATION OF INFORMATION REGARDING ITEMS**  
**SPECIFIED IN RULE 4(1) (b) (iii) OF THE RIGHT TO**  
**INFORMATION ACT, 2005.**

**(The procedure followed in the decision making process, including**  
**Channels of supervision and accountability)**

**Name of the department: Police Department, UT Chandigarh.**

| <b>Sr. No.</b> | <b>Nature/type of work</b>                             | <b>Level at which the case is initiated (name of the post)</b> | <b>Name of the post which deal with the case before the decision making authority</b> | <b>Level at which decision is made (name of the post)</b>      |
|----------------|--|--|---|--|
| <b>1.</b>      | All policy matters                                     | DSPs, Ad.O or sometimes other senior officers.                 | DIG/HQ & Int., SP/Ops & Trg., SSP/Chg., SP/Traffic & Security                         | Inspector General of Police                                    |
| <b>2.</b>      | Promotions (constable to Inspector)                    | Dealing Senior Assistant and Ad.O                              | DPC   | Inspector General of Police , DIG/HQ & Int.                    |
| <b>3.</b>      | Promotions to the rank of DSP                          | Ad.O   | DPC   | Home Secretary   |
| <b>4.</b>      | Transfers and postings from constable to Sub Inspector | Inspector or DSP   | OSI and Ad.O (for service record and posting record etc.)                             | DIG/HQ & Int., SP/Ops, SSP/Chg., SP/Traffic and Security.      |
| <b>5.</b>      | Transfers and postings of Inspectors                   | DIG/HQ & Int., SP/Ops, SSP/Chg., SP/Traffic & Security         | Ad.O (for serviced record) and OSI (for previous postings)                            | Inspector General of Police                                    |
| <b>6.</b>      | New proposals  | Inspectors, DSPs   | DIG/HQ & Int., SP/Ops, SSP/Chg., SP/Traffic & Security                                | Inspector General of Police or DIG/HQ & Int.                   |
| <b>7.</b>      | Scale of security to VVIPs/VIPs                        | DSP/Security   | SP/Traffic & Security   | PRG Committee.   |
| <b>8.</b>      | Registration of a criminal case in Police Station      | Enquiry Officer  | SHO   | Sometimes at SHO's or DSP's level and sometimes at SSP's level |
| <b>9.</b>      | Registration of a criminal case in EOW                 | Enquiry Officer  | DSP/EOW   | Inspector General of Police or DIG/HQ & Int.                   |
| <b>10.</b>     | Registration of a criminal case in W&CSU               | Enquiry Officer  | DSP/W&CSU   | SP/Ops.  |